

Mannion Middle School
School Organizational Team Minutes
October 23, 2019
3:30 PM

The Mannion School Organizational Team meeting was called to order at 3:30 PM on October 23, 2019. The meeting was held in the library at Mannion Middle School.

Members present:

Rachelle Abbott
Mara Brasser
Amy Frost
Kristen Holzhaus
Gilbert Medina, Jr.
Michelle Oblad
Cory Plough
Amanda Rossi
Jennifer Selch
Eric Schroeder
Christine Schwab
Todd Petersen

Members Absent:

None

Welcome & Roll Call

A roll call and introduction was made by all participants of the 2019-2020 SOT.

Old Agenda Items:

- **Approval of the minutes**
The minutes from the meeting dated September 18, 2019 were presented. Member Christine Schwab made a motion to approve the minutes as presented the motion was seconded by Amanda Rossi.
- **Student Update** - a student representative has not been chosen. This will be decided by student vote in November during a specific subject area class.

New Agenda Items:

- **Function of the School Organizational Team:**
 - An explanation of the function of the SOT and scope of authority within the team was discussed.
 - Voting process and procedures was covered.
 - Norms to guide behavior of members and the public (visitors) was set.
 - Attendance standards were decided upon based on CCEA recommendations.
- Budget meetings
 - Budget meetings often occur in January and February.
 - All members are requested to be present for these meetings.
 - Budgetary concerns as well as decisions will be made at this time.
- Selection of SOT Chairperson:
 - Amy Frost was nominated by the organizational team
 - Amy Frost accepted the nomination
 - All in favor
- Selection of Vice Chairperson

- Christine Schwab was nominated by the organizational team
- Christine Schwab accepted the nomination
- All in favor
- Selection of member for minutes
 - Mara Brassler was nominated by the organizational team
 - Mara Brassler accepted the nomination
 - All in favor
- Community member was discussed. At this time, an offer for a community member is open but no specific community member was decided upon. This will remain open just in case there comes a time when a community member would like to serve on the team.
- 19--20 School Performance Plan
 - An update to the School Performance Plan was needed for discussion.
 - The plan is to have an updated version available at the next SOT meeting.
 - The Star rating and designation was incorrect as it was for a prior year.

SOT calendar.

- Calendar was decided upon for the next two months. Mr. Petersen would like to use an online scheduling program to decide upon dates to have SOT. Using this will ensure all participants are represented in the decision making.

Next Meeting(s):

November 20, 2019 at 3:45 in Mannion Library

December 11, 2019 at 3:30 in Mannion Library

Requests for Future Agenda items: none

Public Comment Period:

- No public comment

Adjournment

The meeting was adjourned at 4:30 PM