

**Mannion Middle School
School Organizational Team Minutes
September 19, 2017
3:30 PM**

The Mannion School Organizational Team meeting was called to order at 3:30 PM on September 19, 2017. The meeting was held in the library at Mannion Middle School.

Members present:

Kacie Pixley, Chair
Allison Foster, Vice-Chair
Rachelle Abbott, Member (New)
Sharon Armstrong, Member
Amy Frost, Member
Nicole Gonzalez, Member
Robynn Grattini, Member
Patrick Leytham, Member
Brielle Parises, Member
Kym Rodriguez, Member
Reed Russell, Member
Ashlynn Ruby, Student Member
Todd Petersen, Principal

Members absent:

Toni Iradella, Member

Old Agenda Items

- **Approval of the Minutes**

The minutes from the meeting dated August 3, 2017, were presented. Member Nicole Gonzalez made a motion to approve the minutes as presented. The motion was seconded. There was a counted vote with 11 in favor and 0 opposed.

New Agenda Items

- **Update on New Member**

Due to a vacancy on the 2016-2017 SOT team, the parent with the highest number of votes from the 2017-2018 election was selected to fill the spot. The new member is Rachelle Abbott. Chair Kacie Pixley made a motion to approve the new placement. The motion was seconded. There was a counted vote with 11 in favor and 0 opposed.

- **Student Council Update**

Student member Ashlynn Ruby informed the SOT that Student Council elections occurred last week and that today was the first official meeting with the new student council members. The names of the class officers as well as the student representatives were announced to the SOT members.

- **Budget Presentation & Overview**

Principal Todd Petersen explained that the focus of the district budget cuts have been on indirect services. Indirect services refers to services the school receives such as transportation or facility maintenance. It was explained that administrators received a raise in their contract negotiations and that the salary difference for this raise comes out of the school's strategic budget. We are waiting for the final word from the district as to the amount of money each school will need to pay.

Count Day was held on September 8th. The total number of students (not including self-contained) is 1,514 which is 106 students more than the original projection. Because of this, additional funding will be received and we can determine how to best allocate those additional funds. The main suggestions being requested in the updated strategic budget are the following prep buys: 1 semester of PE and 3 quarters of Math 7, Pre-Algebra, and Geography. The Math 7 prep buy will help reduce class sizes in math as well as in the U.S. History classes, and the Pre-Algebra prep buy will alleviate large classes in 8th grade math as well as in Geography. When determining which prep buys were needed, administrators reviewed the master schedule to see which class periods and subjects would alleviate the most classes when purchased as prep buys.

When the budget was approved in February 2017, the SOT agreed to use money from the strategic budget to purchase an additional special education teaching position. The school psychologist and Special Education Facilitator are currently reviewing IEP plans. If we have a total of 133 students with non-speech IEPs enrolled at our school, we will be reimbursed

by the state for the additional special education teaching position we purchased. We are only a few students away from that total right now, so it is very likely that we will reach that number by the October 1st deadline.

- **SOT Member Questions/Comments Regarding Budget**

Clarification was provided about the different categories where money can be placed in the school budget and why additional funding is often placed in the supplies category. Member Amy Frost asked if our supply fund dropped to about \$140,000 would there be enough money to successfully operate the school. Principal Todd Petersen agreed that \$140,000 would be sufficient funds to operate the school. The large class sizes in science were discussed as well as possible solutions and adjustments that can be made within the master schedule and budget to provide assistance on days when students are working on a lab that would benefit from extra supervision.

- **Approval of Budget**

Member Nicole Gonzalez made a motion to approve the budget as presented. The motion was seconded. There was a counted vote with 11 in favor and 0 opposed. There was an additional vote to revisit the approval of the budget if there is a change in the budget of \$50,000 or more. There was a counted vote with 11 in favor and 0 opposed.

General Discussion

- **Agenda Planning: Items for Future Agendas**

1. Review SBAC data
2. Update on strategic budget

Information

- **Next Meeting**

The next meeting will be held on October 24, 2017, in the Mannion Middle School Library at 3:30 P.M.

Public Comment Period

- There was no public comment regarding agenda items at this meeting.

The meeting was adjourned at 4:40 PM.