

Mannion Middle School
School Organizational Team Minutes
June 6, 2017
3:30 PM

The Mannion School Organizational Team meeting was called to order at 3:30 PM on June 6, 2017. The meeting was held in the library at Mannion Middle School.

Members present:

Kacie Pixley, Chair
Sharon Armstrong, Member
Amy Frost, Member
Nicole Gonzalez, Member
Robynn Grattini, Member
Patrick Leytham, Member
Brielle Parises, Member
Todd Petersen, Principal

Members absent:

Allison Foster, Vice-Chair
James Gibson, Member
Toni Iradella, Member
Kym Rodriguez, Member
Ashlynn Ruby, Student Member
Reed Russell, Member

Old Agenda Items

- **Approval of the Minutes**

The minutes from the meeting dated May 30, 2017, were presented. Member Nicole Gonzalez made a motion to approve the minutes as presented. The motion was seconded. There was a counted vote with 7 in favor and 0 opposed.

New Agenda Items

- **Student Council Update**

Principal Todd Petersen praised Student Council for all of the work they put forth in preparing for the awards ceremonies and 8th grade dance.

- **Update on 2017-2018 Master Schedule & Prep Buys**

When the budget was approved, the projected enrollment was 1,408 students. Therefore, \$23,000 for teacher prep buys was accounted for in the budget. Currently, there are 1,440 students enrolled for the 2017-2018 school year, which is more than the projected count. Because of this, more prep buys are needed raising the requested monetary amount from \$23,000 to \$62,000. It is possible that the total number of enrolled students will be large enough on count day for another teaching position to be added, which would add \$82,459 to the budget. This money would be used to pay for the additional prep buys. SOT members decided to vote on the issue of additional prep buy money at the August 3rd meeting after having the opportunity to look at updated enrollment numbers and budget information. In addition to the update on prep buys, Principal Todd Petersen informed the SOT on some of the options that will be offered to students enrolled in explorations classes. Course options being offered include but are not limited to: personal finance, environmental science, zoology, robotics, introduction to Spanish, and history of comic books. SOT members also viewed the template for the universal classroom and hallway expectations/reminders posters. Hope2 money will be used to purchase the posters.

- **Update on 2017-2018 School Calendar**

A flyer about the Back to School Day on August 8th was distributed to students. More information about the event will be posted on the new school website in August.

- **SOT & Back to School Day**

Members would like to have a recruitment table at the Back to School Day in order to encourage parents to participate in the parent election for the 2017-2018 SOT. Details about this will be discussed at the next SOT meeting.

- **SOT Election Procedures & Process @ Open House**

The tentative plan is to hold the SOT parent election at Open House, which is scheduled for September 6, 2017.

General Discussion

- **Agenda Planning: Items for Future Agendas**

1. Vote on additional money needed for prep buys
 - Members would like a handout with updated enrollment numbers and budget information prior to the vote.
2. Discuss Back to School Day recruitment table
3. Discuss procedures for SOT parent election
4. View new website and updated calendar for 2017-2018 school year
5. Discuss first day of school procedures

Information

- **Next Meeting**

The next meeting will be held on August 3, 2017, in the Mannion Middle School Library at 3:30 P.M.

Public Comment Period

- There was no public comment regarding agenda items at this meeting.

The meeting was adjourned at 4:30 PM.