

**Mannion Middle School  
School Organizational Team Minutes  
May 30, 2017  
3:30 PM**

The Mannion School Organizational Team meeting was called to order at 3:30 PM on May 30, 2017. The meeting was held in the library at Mannion Middle School.

**Members present:**

Kacie Pixley, Chair  
Sharon Armstrong, Member (Arrived at 4 PM)  
Amy Frost, Member  
Nicole Gonzalez, Member  
Robynn Grattini, Member  
Toni Iradella, Member  
Brielle Parises, Member  
Kym Rodriguez, Member  
Reed Russell, Member (Arrived at 4:15 PM)  
Ashlynn Ruby, Student Member  
Todd Petersen, Principal

**Members absent:**

Allison Foster, Vice-Chair  
James Gibson, Member  
Patrick Leytham, Member

**Old Agenda Items**

- **Approval of the Minutes**

The minutes from the meeting dated April 18, 2017, were presented. Member Brielle Parises made a motion to approve the minutes as presented. The motion was seconded. There was a counted vote with 7 in favor and 0 opposed.

**New Agenda Items**

- **Student Council Update**

Student member Ashlynn Ruby informed the SOT that Student Council has been involved with setting up the gymnasium for the award ceremonies scheduled for May 31<sup>st</sup>. They are also preparing for the 8<sup>th</sup> grade dance. Student Council members will decorate the gymnasium as well as provide snacks and refreshments to those attending the dance.

- **Update on SOT Information Shared at Principal's Meeting on May 25, 2017**

Principal Todd Petersen informed the SOT that parent elections for next year can be held in August. Parents elected to the SOT would assume their elected position in October unless needed earlier due to a vacancy with the current SOT.

- **Discussion of SOT Meeting for June 2017**

June 6, 2017 has been suggested for the next meeting date. The team was in full agreement about meeting on this date.

- **Proposed SOT Meetings for 2017-2018**

Principal Todd Petersen provided the team with a list of proposed dates for the SOT meetings for the 2017-2018 school year. The meeting dates are as follows: 8/3/17, 9/19/17, 10/24/17, 11/14/17, 12/19/17, 1/23/18, 2/6/18, 2/13/18, 3/20/18, 4/17/18, 5/8/18, 6/5/18. All meetings have been scheduled for 3:30 PM but are subject to change if there is a majority vote of the SOT members. Chair Kacie Pixley made a motion to approve the meeting dates as suggested. The motion was seconded. There was a counted vote with 8 in favor and 0 opposed.

- **Update on 2016-2017 Budget**

It is projected that there will be \$55,000-\$60,000 to carry over to the next school year. It was explained to the SOT that this is similar to the amount that was carried over the previous year.

- **Update on 2017-2018 Staffing**

A list was provided explaining which staff members will not be returning to Mannion next year as well as those that will be joining the school staff. A total of eight staff members will be leaving Mannion and six new employees will be joining the staff.

- **Update on 2017-2018 Master Schedule & Prep Buys**

The majority of the master schedule is finished. The main factors considered when building the schedule were locker room coverage, elective classes, and special education needs. The schedule needs to be loaded into the computer so problem areas can be identified and corrected prior to releasing the information to the staff.

- **Update on 2017-2018 School Calendar**

No major changes have been made to the school calendar. The Back to School Day is scheduled for August 8, 2017, and Open House is scheduled for September 6, 2017.

#### **General Discussion**

- **Agenda Planning: Items for Future Agendas**

1. Discuss the plan for having an SOT recruitment table at the Back to School Day.
2. Discuss the possibility of SOT parent elections being held during Open House.

#### **Information**

- **Next Meeting**

The next meeting will be held on June 6, 2017, in the Mannion Middle School Library at 3:30 P.M.

#### **Public Comment Period**

- There was no public comment regarding agenda items at this meeting.

The meeting was adjourned at 4:30 PM.