

**Mannion Middle School
School Organizational Team Minutes
February 5, 2018
3:30 PM**

The Mannion School Organizational Team meeting was called to order at 3:35 PM on February 5, 2018. The meeting was held in the library at Mannion Middle School.

Members present:

Amy Frost, Chair
Michelle Reilly, Vice-Chair
Rachel Abbott, Member
Wendy Beck, Member
Mara Brasser, Member
Robynn Grattini, Member
Pam Hibbard, Member
Amy Moser, Member
Brielle Parises, Member
Kym Rodriguez, Member
Kim Slusher, Member
Isaac Summers, Member
Vanessa Mari, Community Member
Colt Abbott, Student Member
Todd Petersen, Principal

Members absent:

Old Agenda Items

- **Approval of the Minutes**
The minutes from the meeting dated January 23, 2018, were presented. Member Rachel Abbott made a motion to approve the minutes as presented. The motion was seconded. There was a counted vote with 9 in favor and 0 opposed. (There were 9 members present at the time of voting on the approval of the minutes.)

New Agenda Items

- **Student Update**
Student Member Colt Abbott informed the SOT that 60 students from our school were selected to participate in Honor Band. Students also auditioned for Honor Choir, and six from our school were selected to be a part of the choir. The team was also given an update on the records for the basketball teams.
- **SOT Budget**
Listed below are the budget items voted on by the SOT. The team approved all suggested budget items.

1. Administration: \$488,366 for Administration for 1 Principal, 1 AP, 2 Deans

SOT Comments: None

Public Comments: None

Vote: Member Brielle Parises made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 10 in favor and 0 opposed. (10 members were present at the time of voting.)

2. Licensed Staff: \$4,031,573 for 46 Teachers, 3 Counselors, 1 Librarian, 1 Facilitator, 1 Orchestra, 1 Social Worker, 7 Resource, 4 Self-Contained

SOT Comments: A question was raised about the full-time SEIF position being included in the budget or if that is a separate item that needs be approved. It was explained that when the 2016-2017 SOT approved the use of funds from the strategic budget to pay for a full-time SEIF position, it was agreeing to a three-year commitment. Therefore, the position is already included in the total cost for licensed staff.

Public Comments: None

Vote: Member Mara Brasser made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 10 in favor and 0 opposed (10 members were present at the time of voting.)

3. 4 Additional Teaching Positions: \$319,332 for Social Studies, ELA 6, ELA 7, ELA 7

SOT Comments: SOT members inquired if these four positions are being added due to the increase in our projected enrollment numbers or if these are four additional positions on top of the ones needed to satisfy our projected count. Principal Todd Petersen explained that the positions are being added due to the increase in our projected enrollment numbers and that administration feels these are the four subject areas of need when they are hiring more teachers for the 2018-2019

school year. It was also explained that the ELA teachers currently have the most options/endorsements on their teaching licenses which allows them to teach a variety of subjects. Because of this, some of those teachers will be teaching a section of explorations next year. Therefore, it is necessary to have an additional ELA 7 teacher to take on the classes that other ELA teachers might otherwise be teaching if they weren't teaching an explorations course. There was also a suggestion from member Mara Brasser to add art as an option at some point in the upcoming years as an explorations course offering.

Public Comments: None

Vote: Member Mara Brasser made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 10 in favor and 1 opposed (11 members were present at the time of voting.)

4. Instructional Prep Buy Outs: \$26,412 for 60 Days Jazz Band, 120 Days Dance, 180 Days Student Council, 180 Days Math Fundamentals

SOT Comments: Principal Todd Petersen provided the SOT with data for the math fundamentals and ELA Fundamentals classes. Data included information such as quarter grades from last year, this year, and SBAC scores to analyze the impact of the fundamentals classes on those students enrolled in the courses. A fundamentals class is meant to fill in the gaps to help students acquire the necessary skills to be successful in their regular math or ELA class. Chair Amy Frost mentioned that it seems like there is a stronger impact in 7th grade rather than the other grades. ALEKS and RTI have been used this year in the math fundamentals class, but Math 180 might be used next year instead, as it seems to be a better program than ALEKS. Also, it was discussed that those students being recommended as candidates for a fundamentals class should have the motivation and desire to attend the class in order for it to be successful. There is a possibility of offering the class after school rather than during the day. The cost would be the same regardless of the time of the day the class is offered. Some SOT members raised concerns about the dance position being a prep buy out instead of a coaching position.

Public Comments: None

Vote: Member Wendy Beck made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 10 in favor and 2 opposed.

5. Support Staff: \$397,155 for Office Manager, Registrar, AP Secretary, Banker, Graphics, Deans Secretary, FASA, 10 Month Site-Based Tech

SOT Comments: None

Public comments: None

Vote: Member Rachelle Abbott made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 12 in favor and 0 opposed

6. Additional Support Staff: \$3,737 for additional Month for Site-Based Tech

SOT Comments: It is necessary to add an additional month for the Site-Based Tech since he comes in on Saturdays when problems arise as well as during the summer to prepare for the upcoming school year.

Public Comments: None

Vote: Member Robynn Grattini made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 12 in favor and 0 opposed

7. Additional Support Staff: \$112,966 for Two 7 Hour Campus Security Monitors & One 8 Hour Campus Security Monitor

SOT Comments: We currently have two 7-hour campus monitors. Because of our enrollment numbers, additional money is provided to us to hire an 8-hour campus monitor. If we come in lower than our projection, we lose the funding for the 8-hour campus monitor. If this happens, it would need to be determined if the school should find money elsewhere to save the position.

Public Comments: None

Vote: Member Rachelle Abbott made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 12 in favor and 0 opposed

8. Additional Support Staff: Trade \$29,936 Allocated Clerk I Receptionist for \$32,484 SPTA to support CC Classes (2 year commitment to additional SPTA position)

SOT Comments: Member Pam Hibbard shared information about difference between an SPTA and IA. The positions are very similar to one another. An SPTA is trained to work with special needs students and has a higher salary than an IA. The financial difference of hiring a SPED teacher instead of an SPTA would cost almost \$50,000. A SPED teacher works for 5 periods a day and an SPTA works for 6 periods a day. If our numbers drop, we would have to decide on whether to use funds from elsewhere to save that position. Also, there is more control over who is hired for either the receptionist or SPTA if we hire now instead of waiting until after count day in which we might need to accept someone from surplus

Public Comments: None

Vote: Member Mara Brasser made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 9 in favor and 2 opposed (There were 11 members present at the time of voting.)

9. \$60,000 2018-2019 HOPE2-Fund IHS Supervisor Position – 7 Hours

SOT Comments: None

Public Comments: None

Vote: Member Michelle Reilly made a motion to approve the budget item as presented. The motion was seconded. There was a counted vote with 11 in favor and 0 opposed (There were 11 members present at the time of voting.)

Principal Todd Petersen also presented the following ideas to utilize the remaining Hope2 funds on for next year: Financially Support new 6th grade orientation & Peer mentor Program, Financially Support new 7th & 8th Grade Mentorship Program, & Mandatory Student ID Program: The 6th grade peer mentor program would be similar to a program at Foothill High School. The 7th & 8th grade Teacher Mentor Program will most likely ask for a select group of teachers to work with 4 or 5 students who are at risk and regularly communicate with them and check in on them to help with missing work, behavior, etc. Teachers will keep a log of when they work with students and will get paid for the time they are giving to the students they are mentoring. Principal Todd Petersen will be working with the school social worker to develop the mentorship program. More details about the student ID program will be presented at future meetings.

General Discussion

- **Agenda Planning: Items for Future Agendas**
 1. School Performance Plan Review
 2. Vote on Prep Buy Out for Geometry class
 3. Discuss possibility of mounted classroom projectors

Information

- **Next Meeting**

The next meeting will be held on February 13, 2018, in the Mannion Middle School Library at 3: 30 P.M.

Public Comment Period

- There was no public comment regarding agenda items at this meeting.

The meeting was adjourned at 5:18 PM.