

**Mannion Middle School  
School Organizational Team Minutes  
January 23, 2018  
3:30 PM**

The Mannion School Organizational Team meeting was called to order at 3:32 PM on January 23, 2018. The meeting was held in the library at Mannion Middle School.

**Members present:**

Amy Frost, Chair  
Michelle Reilly, Vice-Chair  
Rachelle Abbott, Member  
Wendy Beck, Member  
Mara Brasser, Member  
Robynn Grattini, Member  
Pam Hibbard, Member  
Amy Moser, Member  
Brielle Parises, Member  
Kym Rodriguez, Member  
Vanessa Mari, Community Member  
Colt Abbott, Student Member  
Todd Petersen, Principal

**Members absent:**

Kim Slusher, Member  
Isaac Summers, Member

**Old Agenda Items**

- **Approval of the Minutes**

The minutes from the meeting dated December 19, 2017, were presented. Member Rachelle Abbott made a motion to approve the minutes as presented. The motion was seconded. There was a counted vote with 10 in favor and 0 opposed.

**New Agenda Items**

- **Student Update**

Student Member Colt Abbott provided an update about the pep assembly that was held on January 17<sup>th</sup>. He also suggested an after school club that would meet once a week to help pick up any trash that is found throughout the campus. SOT members also had an opportunity to meet with the robotics club to watch a demonstration in preparation for their upcoming competition. Students have a series of six challenges to complete in 2 minutes and 30 seconds. This is the first year that Mannion has a competing robotics team.

- **Overview & Discussion of 2018-2019 Budget**

Principal Todd Petersen provided an overview of the budget. The projected count for the 2018-2019 school year is 1,577. An enrollment number of 1,575 or more is significant because when you reach 1,575, the school receives an additional 8-hour campus monitor position as well as an office clerk/receptionist. Because our projected enrollment is so close to the 1,575 enrollment number, Principal Todd Petersen explained that he would be willing to hire a campus monitor but does not want to hire an office receptionist at this time in case our enrollment number ends up being smaller than the projected count. The suggestion is to hire an SPTA instead of a receptionist to help alleviate large class sizes in co-taught classes. SOT members inquired about how the office staff feels about not hiring a receptionist, and it was the feeling of the office staff representative that hiring a receptionist is not needed at this time. Also in regards to hiring an SPTA, some SOT members inquired about hiring a licensed special education teacher (SPED) instead of an SPTA. Hiring a SPED teacher would require more money to be spent from the strategic budget due to the difference in salary. SOT members also asked for clarification of the difference between an SPTA and an IA. Information about the total number of aides that would be hired for the 2018-2019 school year was also requested. Principal Todd Petersen said he would provide the team with more information about the questions raised in regards to the special education position at the next SOT meeting.

There is still a ratio of 36 to 1, which is what is used to determine how many core classes are needed in the master schedule. The projected roll over money is \$285,114.37, which can also be used to save/protect staff positions if necessary. Four prep buy-outs have been suggested for next year such as math fundamentals 8, student council, dance, and jazz band. Some SOT members requested data from the math fundamentals class to review the effectiveness of the class. Some members also requested more information about the dance prep buy-out in regards to length of the time for the buy-out as well as the current cost versus the cost of a coaching position. It was also explained that the custodial staff is now included in the strategic budget. SOT members were also provided with a list of additional expenses for the 2018-2019 school year such as Glencoe math books and online support programs for math, reading, and science.

**General Discussion**

- **Agenda Planning: Items for Future Agendas**
  1. Overview & Discussion of 2018-2019 Hope2
  2. Updated information on difference between IA and SPTA

**Information**

- **Next Meeting**

The next meeting will be held on February 5, 2018, in the Mannion Middle School Library at 3:30 P.M.

**Public Comment Period**

- There was no public comment regarding agenda items at this meeting.

The meeting was adjourned at 5:30 PM.