

Mannion Middle School Behavior Orientation 2018 - 2019



Administration

- **Mr. Todd Petersen, Principal**
- **Ms. Misty Hargraves,
Assistant Principal**
- **Ms. Amy Kelsey, Dean of
Students**

Dean's Office Staff

- **Mrs. Austin**
 - **Dean's Secretary**
- **Ms. Hope**
 - **Campus Monitor**
- **Mr. Phillip**
 - **Campus Monitor**
- **Mr. Alexis**
 - **Campus Monitor**
- **Ms. Kathy**
 - **IHS Monitor**

Counseling Staff

- **Ms. Nelson**
 - **8th Grade**
 - **6th Grade A-L**
- **Ms. Slocum**
 - **7th Grade**
 - **6th Grade M-Z**
- **Ms. Johnson**
 - **Social Worker**

Student IDs

- **All Mannion MS students are required to wear a student ID everyday. IDs will be issued on August 29 (Picture Day).**
- **Lanyards are provided based on grade level.**
- **Failure to wear an ID is considered insubordination and discipline will be assigned based on progressive discipline.**
- **A temporary ID will be provided by the Dean's Office or the 1st period teacher. The 6th period teacher will collect the temporary IDs and turn them into the Graphics Art room at the end of the day.**
- **Lost lanyards and IDs may be replaced for a small fee.**



Our Goal:



- **Create a safe environment for every student at Mannion.**
 - **In order to do this we need to practice positive behavior. Like:**
 - **Treating others how you would like to be treated.**
 - **Not making fun of others.**
 - **Using social media appropriately.**
- **Everyone has the right to feel safe at school and this is why we follow procedures.**

Safe Voice

- **Bullying is not allowed at Mannion MS.**
 - **If you feel that you are being bullied please report it immediately to the nearest staff member or come to the Dean's office.**
- **Report any concerns: Bullying; Cyber-Bullying; Weapons/Violence; Drugs/Alcohol; or Suicidal Thoughts**
- **How to report:**
 - **www.safevoicenv.org**
 - **Call 833-216-SAFE (7233)**

Conflict Resolution Suggestions

- **Talk to the counselor or social worker.**
- **Do not send/post things through social media.**
- **If you are not directly involved, avoid the situation.**
- **If you are not sure how to handle the situation ask a trusted adult.**

Dress Code

- **All students must be in proper dress code as explained on pages 10-12 of the students planner. Also refer to the Mannion MS website for information.**
- **A student's personal appearance should not disrupt or detract from the educational environment of the school. Any CCSD employee may refer students in violation of dress code to the dean's office for disciplinary action. Repeated dress code violations will result in progressive discipline. The following guidelines are in accord with Clark County School District Regulation 5131.**

Dress Code

Students must adhere to the following guidelines regarding dress:

- **Require the wearing of shoes with soles and straps to secure the shoe. No flip flops, slides, slippers, or shoes with wheels are permitted.**
- **Shirts must be at least three inches wide at the shoulder; no tank tops; no shirts with low-cut arm holes.**
- **Shirts must be long enough to have no skin showing between the bottom of the shirt and the top of the pants. If your skin shows when you move, then the shirt should not be worn at school**
- **Low-cut, strapless, or transparent clothing are prohibited.**
- **All attire (shorts and skirts) must be no shorter than three inches above the top of the knee cap.**
- **All jeans, pants, and trousers must be secure at waist level. Sagging is strictly prohibited. No rips or tears in jeans that expose skin and/or are located three inches above the top of the knee cap.**

Dress Code

- **Slogans or advertising on clothing which disrupt the educational setting (obscene or controversial in nature) may not be worn. No alcohol/cigarette advertising on clothing, notebooks, or backpacks.**
- **Hats are not allowed on campus. No sunglasses. Head scarfs may only be worn as intended.**
- **Belts, wristbands, or other apparel with studs, flat or raised metal items, are not allowed. Chains are prohibited on school campus.**
- **Coats and scarves must be removed upon entering the classroom. During severe cold or rainy conditions, hoods may be worn when students are outside of the building ONLY.**
- **Pajama bottoms or pajamas are not allowed on campus or at any school function.**
- **No ear gauges or spiked jewelry.**

Courtyard/Hall Expectations

- **Students are allowed to enter Mannion Middle School at 7:25 AM and must exit campus by 2:20 PM**
- **Students should walk. No running!**
- **No pushing or horse playing.**
- **Keep your hands to yourself.**
- **Use appropriate language suitable for school.**
- **No gum!**

Hands-Off Policy

- **NO SHOVING, KICKING, TRIPPING, ETC.**
- **NO HOLDING HANDS**
- **NO KISSING**
- **NO FLAT TIRES**
- **NO BINDER CHECKING**
- **NO PHYSICAL CONTACT OF ANY KIND!**
- **NO FAKE PHYSICAL CONTACT**
- **NO EXCUSES LIKE:**
 - **“I was just playing around.”**
 - **“He’s my friend, so it’s okay.”**

Cheating & Plagiarism

- **When you cheat, you cheat yourself!**
- **Keep your eyes to your own work.**
- **Use your own ideas and words on your work.**
- **Put your name on your own work ONLY!**

Major Violations That Require Expulsion & Police Action

- **Battery on a school employee**
- **Battery to a student with significant injury**
- **Possession of a firearm or weapons defined by the Gun Free Schools Act**
- **Distribution, possession and/or intent to use any controlled substance**

Lockers

- **Students must store backpacks in their lockers until they go home.**
- **Students are responsible for the contents of their locker.**
- **Student/PE lockers are the property of CCSD and can be searched at any time.**
- **DO NOT SHARE YOUR LOCKER/COMBO WITH ANYONE!**

CELL PHONE POLICY

- **Students may not be on their cell phones or use earbuds once they enter the hallway in the morning. Any violation will result in the confiscation of the cell phone to the Dean's Office.**
- **Cell phones must be stored in your locker and placed on silent mode.**
- **Cell phones may be used during lunch, INSIDE, the cafeteria only!**
- **Parents must pick-up your cell phone, students will not be allowed to pick them up.**
- **Mannion MS teachers and administration are not responsible for lost, stolen or broken Cell Phones.**
- **Bring Cell Phones and use them at your own risk.**

Lunch Time Procedures

- **Hanging out at lockers is not permitted.**
- **Please walk to and from the cafeteria.**
- **Once seated wait for your table to be dismissed before leaving your seat. Do not table hop.**
- **Restrooms should be used during lunch**
- **Students are dismissed by table.**
- **Tables and the floor surrounding your area should be picked up and trash free.**

Lunch Time Procedures: Four Square

- **Quickly find a seat at the designated table. Wait to be dismissed before leaving your seat for lunch.**
- **Use the restroom prior to going outside. Once outside, you will not be allowed back into the cafeteria.**
- **Only the designated tables are allowed to go outside. No exceptions. DO NOT ASK!**
- **NO FOOD OR FLAVORED DRINKS ARE ALLOWED OUTSIDE. CLEAR water only.**
- **Once you are outside, follow the rules and directions of the adult on duty.**

Bus Information

- **Know your bus route, cross streets and address.**
- **A seating chart will be enforced.**
- **Buses will depart the back parking lot at 2:20 pm!**
- **You must be registered with CCSD transportation to ride the bus. You must live further than 2 miles from the school.**
- **Skateboards must be in a designated bag. No wheels are allowed to be seen outside the bag.**
- **Students who misbehave on the bus will receive consequences from Mannion MS Administration.**
- **Continued misbehavior could result in a loss of riding privileges.**

Late Bus Information

- **Know your assigned bus route, cross streets and address. Only registered bus riders are allowed to ride the late bus.**
- **Be at the flagpole no later than 3:25 pm.**
- **Departs front of the school at 3:30 pm.**
- **You must receive a pass from your activities advisor or teacher to ride the late bus. No passes will be given out by the office staff.**
- **Passes will be collected by the bus driver.**
- **Students who misbehave on the bus will receive consequences from Mannion MS Administration.**
- **Continued misbehavior could result in a loss of riding privileges.**

Other modes of transportation

- **Student may be dropped off by parent/guardian, walk or ride their bike**
- **Bikes must be WALKED while on school property and locked inside the bike rack during the school day.**
- **Students are responsible for securing their own bikes, scooters, and/or skateboards. Bring your own lock!**

Attendance

- **Attendance is mandatory by state law.**
 - **30 minutes late to class = Absence**
- **Absent Notes Required (3 Days to Turn It In)**
 - **Turn notes into the attendance note box. The boxes are located in the Dean's Office, Main Office and the cafeteria by the student store.**
- **10 unexcused absences could result in denial of credit.**

Make-Up Work

- **You're responsible for getting make-up work for your absences.**
- **Once you return to school, you have 3 school days to turn in make-up assignments.**

Tardy Policy

- **Tardy Policy will begin August 20, 2018.**
- **Students who are tardy to school must be signed in at the main office by a parent/guardian. A tardy mark will show on attendance but no discipline will be assigned.**
- **Students who are tardy to class must check-in using the electronic tardy log in the teacher's classroom.**
- **Electronic tardy logs are tracked by the Dean's Office. Discipline will be assigned according to progressive discipline.**

*Have a great school
year!*

